

**Maharshi Patanjali Vidya Mandir, Allahabad**  
**Syllabus Breakup : 2016 - 2017**  
**Subject : Accountancy**  
**Class - XI**

**July – September (Half Yearly Exam)**

1. Introduction to Accounting
2. Theory Base of Accounting
3. Recording of Transactions
4. Preparation of Ledger, Trial Balance
5. Subsidiary Books
6. Rectification of Errors
7. Bank Reconciliation Statement
8. Computers in Accounting

**October – December**

1. Financial Statement
2. Depreciation, Reserves & Provisions
3. Accounting for Bill of Exchange

**January – February**

1. Non Profit Organization
2. Incomplete Records

**Syllabus Breakup : 2016 - 2017**  
**Subject : Business Studies**  
**Class - XI**

**July – September (Half Yearly Exam)**

1. Nature & Purpose of Business
2. Social Responsibility of Business
3. Emerging Modes of Business
4. Business Services
5. Forms of Business Organization

**October – December**

1. Private, Public & Global Enterprises
2. Sources of Finance
3. Formation of Company
4. Small Business

**January – February**

1. Internal Trade
2. International Trade